



# *National Association of Elected Fire Officials*

## Appointment and Authority of Committees

Category: ADMINISTRATIVE

Policy Number   5  

Approved: February 14, 2009

Revised: December 12, 2015

### REFERENCE

### SCOPE

This policy applies to all persons directly associated with the National Association of Elected Fire Officials.

### PURPOSE

To allow the NAEFO Board of Directors the ability to create committees to further the purposes of the Association

### POLICY

#### 5.11 APPOINTMENT OF COMMITTEE MEMBERS

The President of the Association shall have the authority to appoint members of committees authorized by the Board of Directors subject to the following conditions:

- (a) The President must notify the Board of Directors at their next regular or special meeting of any appointments made.
- (b) The Board of Directors may overturn an appointment made by the President upon a two-thirds vote.
- (c) The President shall appoint a chair of each committee.

#### 5.12 AUTHORITY OF COMMITTEES

A committee authorized by the Board of Directors has only that authority as granted by the Board. In addition, committees are subject to the following:

- (a) A committee chair may establish meeting dates and committee procedures at his or her discretion.
- (b) The committee chair may appoint subcommittees and subcommittee chairs.
- (c) A committee may only make recommendations to the Board of Directors, unless specifically authorized by the Board.
- (d) A committee may not speak on behalf of the Association unless specifically authorized by the Board of Directors.
- (e) The committee may only have voting members who have been appointed by the President of the Association. Other Association members or guests may not vote at committee meetings.
- (f) All committee meetings shall be open to any member in good standing.

#### 5.13 TERM OF APPOINTMENT

Committee member terms shall run concurrent with the term of office of the appointing President, unless the Board of Directors provides for a different term of office.