



2022 Quarterly Board of Directors Meeting Minutes
Saturday, December 17, 2022
via videoconference

1. Those present at the meeting establishing a quorum:
 - Bruce Suenram, President
 - Marvin Hill, Vice President, and Illinois State Director
 - Monte Olsen, Secretary – and Individual Director-At-Large
 - Ken Schmalbeck, Treasurer
 - Bonnie Jones, Montana State Director
 - Orlanda Smith, Individual Director At-Large
 - Candy McCullough, Immediate Past President
2. The meeting was called to order by the President at 12:16 pm Eastern Time.
3. There were no guest present at the meeting.
4. The motion by the Past President McCollough to approve the minutes of the May 21, 2022 meeting were approved. The motion by Treasurer Schmalbeck to approve the minutes of the September 18, 2022 meeting were approved.
5. President Suenram announced the retirement of Administrative Assistant Jeanne Ernst and the motion by the Past President McCullough to designate Jeanne Ernst as an Honorary Lifetime Member was approved.

Regarding the appointment of new Committee Chairs, President Suenram asked that Board Members consider changing the Bylaws to remove any unnecessary of some committees due to the pending contract with Sladek Conference Services and to add any new committees such as a committee on finances.

Executive Director Olsen reported that the 1/10% statewide sales tax in Arizona failed by only 65% of the vote—mostly in the metropolitan area of Phoenix and that he is trying to get someone from Arizona to participate in an upcoming NAEFO webinar or at NAEFO's annual conference to share lessons learned, next steps, etc.

Executive Director Olsen also reported that he plans on attending the May 22-23, 2023 Congressional Fire Service Institute's National Fire and Emergency Services Dinner and Symposium and will be submitting a symposium seminar proposal by the December 22, 2022 deadline.

Executive Director Olsen also reported that he participated in a presentation by Streamline asking for NAEFO's participation with an effort by Steamline to help

special districts for emergency services ensure their websites are compliant with the Americans with Disability Act and that he will share any formal proposal with the NAEFO Board of Directors.

Executive Director Olsen also reported that Nice Bear Consulting is a new Platinum Sponsor and that payment for the sponsorship had been received via a website contribution.

Executive Director Olsen reported on meetings President Suenram held with a grant writer and grant recipients currently developing community risk reduction training for elected officials of emergency services organizations and the possibility of pursuing an Assistance for Firefighters Grant application for national organizations—NAEFO may need to create a 501(c)(3) foundation in order to qualify for such a grant.

However, Director Olsen explained that it grant applications and participation with Streamline's efforts may require NAEFO to engage with an organization that specializes in grant research or perhaps the such grant research could be funded the first grant award of a multi-year grant application.

And finally, Executive Director Olsen provided a year-to-date financial report of NAEFO's receipts, expenditures, and cash and receivables balances from the new online version of NAEFO's financial accounting software, which will only cost \$75 per year and can be accessed online by multiple users. Executive Director Olsen will work with Treasurer Schmalbeck to answer questions the Board had on various report line items.

6. Changing the NAEFO telephone number and physical and mailing addresses was postponed to the January 7, 2022 meeting since the current post office box rental is not due until the end of April.

The motion by Treasurer Schmalbeck was approved to enter into a Deposit Account Agreement with Wells Fargo for the depository of NAEFO funds with the President, Executive Director, and Treasurer as authorized signatories, which includes online access to the depository account.

The approval of the Strategic Plan was postponed to the January 7, 2022 meeting so that Past President McCullough could compare the draft submitted by Executive Director Olsen to a draft by a committee on August 6, 2022.

The 2023 Conference contract with Sladek Conference Services was postponed to the January 7, 2022 meeting so that Past President McCullough could compare the 2023 Conference contract to the 2022 Conference contract.

7. Illinois State Director Marvin Hill reported that the Illinois Association of Fire Protection District's [Winter Conference](#) will be held on February 17-18, 2023 at O'Fallon and that the [Annual Conference](#) will be held for the first time with the [Illinois Fire Chiefs Association](#).

President Suenram reported on behalf of Montana State Director Jones that Republicans now have a super majority in the Montana state house.

Past President McCullough reporting on behalf of Washington State Director Gustafson that there will be a number of legislative efforts attempted this year in the Washington legislature.

Executive Director Olsen reported on behalf of Missouri State Director Barthelmass that there was at least one legislative bill that will be filed in the upcoming legislative session regarding limiting the ability of an paid or unpaid employee of an ambulance or fire protection district being elected to the board of directors of an ambulance or fire protection district where that paid or unpaid employee lived.

8. Upcoming state association events:

- Arizona [Winter Training Conference](#) on January 11-13 at Laughlin (NV)
- Texas [Annual Conference](#) on February 2-4 near Austin
- Illinois [Winter Conference](#) on February 17-18 at O'Fallon
- Idaho [Annual Conference](#) on March 2-4 at Coeur d'Alene
- California [Annual Conference](#) on March 14-17 at Napa
- New York [Annual Meeting and Leadership Summit](#) on May 18-20
- Florida [Annual Conference](#) on June 12-15 at Orlando
- Illinois [Annual Conference with IFCA](#) on June 13-17 at Peoria
- Missouri [MAFPD Conference](#) on June 23-24 at Lake of the Ozarks
- Missouri [MAA Summer Seminar](#) on June 28-29 at Lake of the Ozarks

9. January 7, 2023 Meeting Agenda Items will be:

- Changing the NAEFO telephone number
- Changing the NAEFO physical and mailing addresses
- Approval of the NAEFO Strategic Plan
- Approval of the 2023 Conference contract with Sladek Conference Services
- Approval of the 2023 Budget
- Consideration of a Grant Research and Legislative Coalition Services contract from Karr Advocacy Services
- Review of Policies
 - Policy 10 [Membership Dues](#)
 - Policy 9 [Sponsorship Guidelines](#)
 - Policy 7 [Check Approval and Signing](#)
 - Policy 6 [Protection of Records](#)
- Setting the schedule for the 2023 Quarterly Meetings
 - 11 am Eastern; 10 am Central; 9 am Mountain; 8 am Pacific?
 - Spring: _____
 - Summer: _____

- Autumn: September 17?
- Winter: _____

10. The meeting was adjourned at 2:16 pm Eastern.

Submitted to the Board of Directors on January 7, 2023 by:



Monte Olsen, Secretary

Approved by the Board of Directors on January 7, 2023 per:

Brue Suenram, President

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